

Audit, Pensions and Standards Committee

Agenda

Wednesday 6 December 2017

7.00 pm

COMMITTEE ROOM 1 - HAMMERSMITH TOWN HALL

MEMBERSHIP

Administration	Opposition
Councillor Iain Cassidy (Chair) Councillor Vivienne Lukey Councillor PJ Murphy Councillor Guy Vincent Councillor David Morton	Councillor Michael Adam Councillor Nicholas Botterill Councillor Mark Loveday Councillor Donald Johnson

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Members of the public are welcome to attend. A loop system for hearing impairment is provided, along with disabled access to the building.

Audit, Pensions and Standards Committee Agenda

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<u>Item</u>		<u>Pages</u>
1. MINUTES OF THE PREVIOUS MEETING		1 - 14
	To approve the minutes of the previous meeting and note the outstanding actions on the action tracker (Appendix 1).	
2. APOLOGIES FOR ABSENCE		
3. DECLARATIONS OF INTEREST		
	More information on declarations of interest can be found on the next page.	
4. H&F COUNCIL'S EMERGENCY RESPONSE TO MAJOR INCIDENTS IN JUNE AND SEPTEMBER 2017		15 - 64
	In 2017 there have been two major incidents in and around Hammersmith & Fulham that required the authority to implement its emergency planning procedures - the fire at Grenfell Tower in North Kensington in June and an explosion on a tube train in Parsons Green tube station in September.	
	This report reviews the H&F response at both strategic and operational levels, identifies action taken to date to improve the Council's readiness, and makes recommendations for further improvements.	
5. UPDATE ON THE FIRE SAFETY PLUS PROGRAMME AND HOUSING COMPLIANCE		65 - 76
	This report provides an update on actions taken since the last meeting in September on the Council's Fire Safety Plus programme and health and safety compliance in residential properties.	
6. CORPORATE HEALTH AND SAFETY UPDATE - APRIL TO OCTOBER 2017		77 - 89
	A six-monthly update on corporate Health & Safety was requested by the Committee in September 2017. This report has been brought ahead of the original timetable of February 2018 as part of work to assure members following the Grenfell and Parsons Green major incidents.	
7. TREASURY MID-YEAR REVIEW 2017-18		90 - 99
	This report updates on the delivery of the 2017/18 Treasury Management Strategy approved by Council on 22 February 2017 - and the Annual Treasury Strategy 2017-18 Mid-Year Review.	

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| 8. | RISK MANAGEMENT UPDATE | 100 - 126 |
| | The report provides an update on risk management within the authority and includes the Corporate Risk Register for consideration. | |
| 9. | CORPORATE ANTI-FRAUD SERVICE - HALF YEAR UPDATE REPORT - 1 APRIL 2017 TO 30 SEPTEMBER 2017 | 127 - 142 |
| | This report provides an account of fraud related activity undertaken by the Corporate Anti-Fraud Service from 1 April 2017 to 30 September 2017. | |
| 10. | INTERNAL AUDIT QUARTERLY REPORT FOR THE PERIOD 1 JULY - 30 SEPTEMBER 2017 | 143 - 150 |
| | This report summarises internal audit activity during the period 1 July to 30 September 2017. | |
| 11. | FINAL AUDIT REPORT - ADULT SOCIAL CARE CONTRACT MANAGEMENT - CARERS HUB 2016-17 | 151 - 168 |
| | This report details the findings of an audit of the management of the Carers' Hub contract with Carers Network. | |
| 12. | ANNUAL GOVERNANCE STATEMENT ACTION PLAN AND OUTSTANDING RECOMMENDATIONS FOR EXTERNAL AUDIT | 169 - 178 |
| | This report summarises progress on implementing recommendations arising from the 'External Audit Report 2016/17' and the Annual Governance Statement. | |
| 13. | DATES OF FUTURE MEETINGS | |
| | The next meeting will be on 14 March 2018. | |

More information on declarations of interest

If a Councillor has a disclosable pecuniary interest in a particular item, whether or not it is entered in the Authority's register of interests, or any other significant interest which they consider should be declared in the public interest, they should declare the existence and, unless it is a sensitive interest as defined in the Member Code of Conduct, the nature of the interest at the commencement of the consideration of that item or as soon as it becomes apparent.

At meetings where members of the public are allowed to be in attendance and speak, any Councillor with a disclosable pecuniary interest or other significant interest may also make representations, give evidence or answer questions about the matter. The Councillor must then withdraw immediately from the meeting before the matter is discussed and any vote taken.

Where Members of the public are not allowed to be in attendance and speak, then the Councillor with a disclosable pecuniary interest should withdraw from the meeting whilst the matter is under consideration. Councillors who have declared other significant interests should also withdraw from the meeting if they consider their continued participation in the matter would not be reasonable in the circumstances and may give rise to a perception of a conflict of interest.

Councillors are not obliged to withdraw from the meeting where a dispensation to that effect has been obtained from the Audit, Pensions and Standards Committee.